****

**STUDENT INITIATIVE FUND FINAL REPORT**

*Please submit this form once your project is complete. It should reach us no later than 30 days after your event. Please also submit your final budget via email to* [*safunds@queensu.ca*](mailto:safunds@queensu.ca)*. Use the subject line “SIF Final Report- Name of your event/project”*

*These two submissions fulfill the requirements of the fund.*

***Title of Project/Activity/Program:***

***Individual/Group/Club Name:***

***Date of Event:***

***Contact Name:***

***Email:***

***Telephone:***

***Description of Event:***

***How Event Contributed to the Quality of Student Life:***

***Don’t forget to submit a final budget with this form!***