

## Student Experience Office Employment Opportunity

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<b>Position:</b>	<b>Gender-Based Violence &amp; Bystander Intervention Peer Facilitator</b>
<b>Term:</b>	Part-Time, September 3, 2024 – April 26, 2025  Evening and weekend hours are required.
<b>Remuneration:</b>	\$16.55 per hour (plus 4% vacation pay)

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### Program Description

The Gender-Based Violence Awareness & Bystander Intervention Education Program implements educational programming as part of an overall strategy at Queen's to address and prevent gender-based violence. Queen's students will have had access to multiple opportunities to develop both their knowledge and their skills in relation to gender-based violence, consent, and healthy relationships by the time they graduate.

### Job Summary

Reporting to the Gender-Based Violence Awareness & Bystander Intervention Student Leads, the Peer Facilitators are responsible for delivering content and facilitating discussion to develop students' knowledge about consent, sexual violence, and skills to recognize and safely intervene to prevent sexual violence. These sessions are developed in coordination with the Student Experience Office and Sexual Violence Prevention and Response Services.

Peer Facilitators will attend Train-the-Trainer sessions to become familiar with the program content and become equipped to answer questions and facilitate productive discussion and will collect session evaluation feedback from the participants to be reviewed by the Student Coordinators, SEO and SVPR Services in order to improve the program.

Applicants must be available for in-person facilitator training tentatively the weekend of September 7<sup>th</sup> and 8<sup>th</sup>.

### Key Duties

#### Pre-workshop delivery

- Attend Train-the-Trainer sessions;
- Plan delivery of workshop with assigned peer.

**Workshop delivery**

- Attend 15 minutes before start of workshop to set up and stay for 15 min. after workshop;
- Ensure space is set up and technology is working
- Start and end on time;
- Deliver workshop content as outlined, in confident and sensitive manner;
- Facilitate discussion where prompted, ensuring non-judgmental approach;
- Manage group dynamics;
- Answer questions where appropriate, indicate you will follow-up if more challenging;
- Offer and circulate appropriate resources and referrals;
- Distribute link to online assessment forms.

**Post-workshop**

- Attend meetings with Gender-Based Violence Awareness & Bystander Intervention Student Leads as required;
- Submit brief post-session facilitator reflections;
- Provide feedback on session content based on feedback , when requested.

**General requirements**

- Facilitate a minimum of 3 workshops per term;
- Attend team meetings
- Be available to provide session support to Facilitators when necessary;
- Uphold the values of Queen's university including adhering to the Student Code of Conduct;
- Operate within the limits of training and expertise using peer-to-peer helping model;
- Maintain participant and peer confidentiality and privacy.

**Skills Required**

- Team orientated and ability to work with others;
- Ability to manage group dynamics;
- Self-reflective, patient and empathetic;
- Active listening and communication skills;
- Demonstrated initiative and self-motivation;
- Ability to foster a positive, respectful and inclusive learning environment;
- Comfortable talking about sex, sexual violence and gender-based violence;
- An understanding of the ways in which identity plays a role in sexual violence is an asset;
- Conflict resolution and problem-solving skills;
- Knowledge of Queen's and campus resources;
- Interest, passion and enthusiasm for educating peers.

## Eligibility

- Enrolled as a current, full-time undergraduate or graduate student for the duration of the contract;
- Currently in good academic standing;
- Experience delivering workshops or facilitating discussion on issues of gender-based violence preferred;
- Understanding of issues of intersectionality and multiple forms of oppression;
- Commitment to complete all required Train-the-Trainer sessions (including a full weekend in September), attend required team meetings, and sign-up to deliver training sessions.
- Ability to facilitate sessions in person on Queen's University campus

**Remuneration:** \$16.55 per hour (plus 4% vacation pay)

## Application Instructions

Applications are due **Sunday March 3<sup>rd</sup> at 11:59 PM**

To apply, please submit a cover letter and resume to the Student Experience Office at [student.experience@queensu.ca](mailto:student.experience@queensu.ca) with the subject line "Application: GBVBI Peer Facilitator"

If you have any questions, please email Taylor MacPherson, Student Leadership and Development Coordinator at [t.m.macpherson@queensu.ca](mailto:t.m.macpherson@queensu.ca).

*We thank you for your application. Only those individuals who are selected for an interview will be contacted.*

*We are committed to employment equity and diversity in the workplace and welcome applications from individuals from equity seeking groups such as women, racialized/visible minorities, Indigenous/Aboriginal peoples, persons with a disability, persons who identify in the LGBTQ2S+ community and others who reflect the diversity of Canadian society.*