

**Queen's Student Accessibility Services**  
**Letter of Accommodation**

Date: August 27, 2015

Student Name: **Queen's Student**

Student Number: **12345678**

QSAS Advisor: **Jeanette Parsons**

This letter is to verify that **Queen's Student** is registered with Queen's Student Accessibility Services (QSAS) as a student with a disability. Based on our review of supporting documentation in conjunction with our screening and intake processes, QSAS has approved the following academic accommodations for **Student**:

**Exam Accommodations**

(Exam accommodations applies to **all** types of timed evaluations including finals, midterms, tests and quizzes, whether administered by the Exams Office, in-class or online).

- In Bond (a small classroom up to max 30 students)
- 24 hours between the start of exams
- Afternoon exam

**Classroom Accommodations**

**Practicum/Field Placement Accommodations**

Accommodations listed above are valid until: **August 31, 2015**

**Agreement:**

By clicking "*My Accommodations are Correct*" during the QSAS online registration process, **Queen's Student** indicates approval and acceptance of the academic accommodations listed above.

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**Queen's Student Accessibility Services**

Student Wellness Services  
Queen's University  
146 Stuart Street, LaSalle Building  
Kingston, ON K7L 3N6  
613-533-6467  
[accessibilityservices@queensu.ca](mailto:accessibilityservices@queensu.ca)  
[www.queensu.ca/hc/ds](http://www.queensu.ca/hc/ds)

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**Audio Recording:**

Students who have permission to audio record lectures included in their accommodations agree that these recordings are to be used for personal study only and no other purpose. The student also understand that he or she may not share the audio recording with people outside of the course without the explicit consent of the lecturer. The student understands that information contained in the audio recording is protected under federal and international copyright legislation and may not be published, quoted or otherwise distributed without the lecturer's explicit written consent.

By approving these accommodations and accepting this audio recording agreement, the student understands that violating these restrictions may result in withdrawal of the permission to audio-record as an academic accommodation.