Partnership Grants – Stage 1

October 17, 2018

Webinar will start momentarily!

Ensure that your speakers are turned on for sound
Presentation outline

1. PG - Key characteristics
2. Preparing your application
3. Review process
4. Statistics
5. Tips and FAQs
6. Useful links
Key characteristics of the Partnership Grants at SSHRC
# SSHRC’s Partnership Suite

<table>
<thead>
<tr>
<th>Partnership Engage Grants (PEG)</th>
<th>Partnership Development Grants (PDG)</th>
<th>Partnership Grants (PG)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Value:</strong> $7K to $25K</td>
<td><strong>Value:</strong> $75K to $200K</td>
<td><strong>Value:</strong> $500K to $2.5M</td>
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<tr>
<td><strong>Duration:</strong> 1 year</td>
<td><strong>Duration:</strong> 1 to 3 years</td>
<td><strong>Duration:</strong> 4 to 7 years</td>
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<tr>
<td><strong>Key features:</strong></td>
<td><strong>Key features:</strong></td>
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<tr>
<td>• Formal partnership with a</td>
<td>• Formal partnership</td>
<td>• Formal partnership</td>
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<tr>
<td>single partner from the</td>
<td>• One stage adjudication</td>
<td>• Two-stage adjudication</td>
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<tr>
<td>public, private or NFP</td>
<td></td>
<td>(second stage by invitation)</td>
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<tr>
<td>sectors</td>
<td></td>
<td></td>
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<tr>
<td>• One stage adjudication</td>
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<tr>
<td><strong>Upcoming deadlines:</strong> Sept. 15</td>
<td><strong>Upcoming deadline:</strong> Nov. 15, 2018</td>
<td><strong>Upcoming deadline:</strong></td>
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<tr>
<td>Dec. 15, March 15 and June</td>
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<td>Feb. 15, 2019</td>
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<td>15</td>
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<tr>
<td><strong>Questions:</strong></td>
<td><strong>Questions:</strong></td>
<td><strong>Questions:</strong></td>
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<tr>
<td>partnershipengagegrants@sshrc-</td>
<td><a href="mailto:partnershipdevelopment@sshrc-crsh.gc.ca">partnershipdevelopment@sshrc-crsh.gc.ca</a></td>
<td>partnershipgrants@sshrc-</td>
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<td>crsh.gc.ca</td>
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Partnership Grants vs Insight Grants

**PG**
- Applicant = institution
- Project led by project director
- With research team and partners
- Requires a formal partnership
- Requires cash and in-kind contributions from partner organizations

**IG**
- Applicant = individual
- With or without research team
- No Formal partnership required
<table>
<thead>
<tr>
<th>Funding Opportunity</th>
<th>Relevant Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partnership Grants</td>
<td><strong>Insight, Connection</strong>, or a combination of the two</td>
</tr>
<tr>
<td></td>
<td><strong>Talent</strong></td>
</tr>
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<tr>
<td></td>
<td><strong>Talent</strong></td>
</tr>
<tr>
<td>Partnership Engage Grants</td>
<td><strong>Insight</strong> and <strong>Connection</strong></td>
</tr>
</tbody>
</table>
Timeline of the full PG competition

Stage 1
Deadline
February 15
2019

Stage 1
Results
June
2019

Stage 2
Deadline
October 29
2019
(by invitation)

Stage 2
Results
April
2020
Preparing your application – General considerations
Participants and Partners

Participants = Individuals
- Project Director
- Co-applicants
- Collaborators

Partners = Organizations
- Host Institution
- Partner Organizations
- Other Contributors
How can I be involved in the partnership?

SSHRC established categories and eligibility related to use of funds

**People on research team**

- **Project Director:** must be affiliated with host institution
- **Co-applicant:** eligible if from Canadian Postsecondary institutions; not-for-profit organizations; philanthropic foundations; think tanks; or municipal, territorial or provincial governments; and international post-secondary institutions
- **Collaborator:** any individual who makes a significant contribution to the project is eligible, including those not eligible as co-applicants (e.g. participants from private for-profit sector, federal government, independent researchers)

**Organizations in partnership**

- **Host Institution:** a post-secondary institution or not-for-profit organization with institutional eligibility with SSHRC
- **Partner organization:** a Canadian or international organization contributing to the partnership
Can we deviate from SSHRC participant categories?

• Participants must be entered into the application form as project director, co-applicants and collaborators based on their affiliation and involvement in the partnership. Eligibility to use funds is based on these categories. **It is important to negotiate and manage expectations from the start.**

• Teams may propose their own governance structure and use categories they wish within the narrative sections of the application and, if awarded, in the daily operations of the project.

• **Examples of categories we see in narrative portions of applications:** project directors, co-directors, co-leads, co-applicants, collaborators, partner organizations, project coordinators, Elders, students, post-doctoral fellows, community participants, consultants
Selecting: Insight and/or Connection

- Focus of **Insight** is research activities
- Focus of **Connection** is knowledge mobilization
Program Selection

Selecting: Talent

• PG Talent proposals should focus primarily on the research training of registered post-secondary students and postdoctoral researchers in the SSH.

• Proposals should meet objectives of the Talent Program and the Guidelines for Partnered Research Training Initiatives.

• Majority of funds should be dedicated to research training activities for students and postdoctoral researchers in the SSH (approx. 75%).
Indigenous Research

• SSHRC is committed to supporting and promoting research by and with Indigenous Peoples: Indigenous Research Statement of Principles

• Definition of Indigenous Research

• SSHRC has developed Guidelines for the Merit Review of Indigenous Research
Research-Creation

• Definition of research-creation

• Approach that combines creative and academic research practices

• Include attachment with website link

• You can list up to three samples of work

• Guidelines for Research-Creation Support Materials
Preparing your application – Main Modules
## Main Modules

<table>
<thead>
<tr>
<th>Section</th>
<th>Modules</th>
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<tbody>
<tr>
<td>Project</td>
<td>Summary; Goal and Project Description; List of References</td>
</tr>
<tr>
<td>Participants</td>
<td>Co-applicants; Collaborators – no SSHRC CVs (use Description of Team section to detail your team)</td>
</tr>
<tr>
<td>Partnership</td>
<td>Support letters; Contribution plan; Enter partner contributions in <strong>Funds Other</strong>; List of Potential Partners</td>
</tr>
<tr>
<td>Budget</td>
<td>Justification for <em>Stage 1 funds only</em>; Enter full project estimates in <strong>Funds SSHRC</strong></td>
</tr>
</tbody>
</table>
Project Summary

• Articulate your project to a wide range of readers with varied expertise
• Present overall goals and objectives
• Give and idea of the breadth of your partnership
Goal/project description

• Justify the originality and significance of the project
• Outline the theoretical approach and methods
• Include a literature review
• Describe proposed mentoring and training of HQP
• Explain potential impacts of the project
Goal/project description (cont’d)

• Justify proposed duration of project (4 to 7 years)
• Detail host institution’s role in supporting the partnership
• Explain the governance structures of the partnership
• Outline proposed KMB plans
Goal/project description (cont’d)

For Talent proposal only:

• Guidelines for Partnered Research Training Initiatives
• Include a table for the # of students involved
• Indicate how the training will be managed
Co-applicants and collaborators

• Co-applicants and collaborators are invited through application system

• No CV presented for co-applicants and collaborators at Stage 1

• Co-applicants and collaborators must have SSHRC online portfolio to accept invitation

• Applicants can use the Description of Team section to justify the expertise/involvement of key participants
Partners

• Invited Partner Organizations – simplified invitation process

• Letter of support required from each confirmed partner

• Partner contributions go in ‘Funds (Other)’

• Partners/contributors – to list potential partners and other contributors
Budget

Funds requested
• Amount requested for Stage 1 up to $20,000
• Enter estimate for the full project (4-7 years)

Budget justification
• Only for the Stage 1 funds
• No justification of full project estimates
Review Process
Evaluation criteria

**Challenge** – Aim and importance of the Endeavour (40%)

**Feasibility** – The plan to achieve excellence (30%)

**Capability** – The expertise to succeed (30%)
Review process

**Stage 1**
- Multidisciplinary committee
- 3 readers per file
- Relative Ranking of Files

**Stage 2**
(by invitation)
- Expert panel review
- Multidisciplinary committee
- Files read and scored by all members
- Team interview
- Relative Ranking of Files
External reviewers

• Expert Panels *only used at Stage 2*

• Applicants can suggest up to three reviewers

• SSHRC is not bound by list of suggested reviewers

• Exclusion of potential reviewers – 1 page attachment
Statistics

![Bar chart showing statistics for stages 1 and 2 funded projects from 2011 to 2018. The chart indicates the number of projects funded each year.]
## Feedback

### Partnership Grants (Stage 1)

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<tbody>
<tr>
<td><strong>Scores</strong></td>
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<tr>
<td><strong>Descriptors</strong></td>
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<tr>
<td><strong>Additional comments</strong></td>
<td>Yes</td>
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<tr>
<td><strong>Sextile category</strong></td>
<td>Yes.</td>
</tr>
<tr>
<td><strong>Ranking</strong></td>
<td>Yes, if applicable.</td>
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<tr>
<td><strong>External reports</strong></td>
<td>No.</td>
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</tbody>
</table>
Tips

• Ensure proposal addresses all the evaluation criteria.
• Involve team/partners in preparing the application.
• Walk participants and partners through the invitation process.
• Highlight team member publications in List of References (bold font)
Tips (continued)

• Consider the formatting and ease of reading for the reviewers.

• Consider your audience (multidisciplinary).

• Proofread and review PDF.
Frequently Asked Questions

• Can I request research tools for my project?

  ➢ Tools are vehicles that facilitate research and related activities.

  ➢ Between $7K and $500K can be requested for tools.

  ➢ Infrastructure funding available from CFI’s John R. Evan’s Leaders Fund.
FAQ (continued)

Q: Is the time that a participant plans to dedicate to the project an eligible in-kind contribution?

A: Yes, if participant is from public, private or not-for-profit organization. The time that faculty participants devote to the project cannot be counted but the cost of hiring a sessional to take over a course for a participant on the grant may be counted as a cash contribution.

Q: Can a participant receive a salary from the grant?

A: The project director, co-applicants and collaborators cannot receive a salary from the grant.
FAQ (continued)

Q: Can SSHRC funds be requested for the costs of a project coordinator and/or manager?

A: Yes, but this person can’t be a participant on the grant, can’t be paid for administrative services normally provided by the university, and can’t be paid to conduct research activities.

Q: If I’m applying from a non-profit organization, do I have to obtain institutional eligibility from SSHRC before applying?

A: You don’t need to obtain institutional eligibility before applying but you must start the process for obtaining institutional eligibility least 5 business days before the application deadline. So, we suggest you start the process ASAP.
RESOURCES

Funding opportunity description:
✓ Partnership Grants – Stage 1

Application:
✓ Application Form
✓ Application Instructions

Guidelines and Policies:
✓ Regulations Governing Grant Applications
✓ Guidelines for the Merit Review of Indigenous Research
✓ Guidelines for Partnered Research Training Initiatives
✓ Guidelines for Effective Research Training
✓ Guidelines for Effective Knowledge Mobilization

Budget:
✓ Tri-Agency Financial Administration Guide
✓ Guidelines for Cash and In-Kind Contributions
Other upcoming deadlines at SSHRC

- **Partnership Development Grants**
  Deadline: Nov. 15, 2018

- **Connection Grants**
  Deadlines: Nov. 1, 2018 and Feb. 1, 2019

- **Partnership Engage Grants**
  Deadlines: Dec. 15, 2018 and Mar. 15, 2019

- **Insight Development Grants**
  Deadline: Feb. 4, 2019
Any other questions?

Program Support: partnershipgrants@sshrc-crsh.gc.ca
613-943-1007

Technical Support: webgrant@sshrc-crsh.gc.ca
613-995-4273

Institutional Eligibility: institutional.eligibility@sshrc-crsh.gc.ca
Thank you!

www.sshrc-crsh.gc.ca