1

00:00:06,100 --> 00:00:10,100

This video is an introduction to

navigating Ventus for students.

2

00:00:11,400 --> 00:00:15,600

Once you log in to Ventus, there are 10

items you will need to be familiar with.

3

00:00:15,833 --> 00:00:19,833

Each lined up on the main navigation

bar at the top of the window.

4

00:00:20,833 --> 00:00:24,833

This video will give you a short

description of each of their purposes.

5

00:00:25,366 --> 00:00:29,666

First, is the Dashboard. The Dashboard

is where you can review upcoming

6

00:00:29,666 --> 00:00:36,932

assessments. You can view where and when your assessment is scheduled.

7

00:00:39,700 --> 00:00:42,566

Second item on the navigation

bar is your Profile.

8

00:00:42,566 --> 00:00:44,199

Profile is where you can view your

9

00:00:44,200 --> 00:00:48,200

Personal details, Documented disabilities,

and approved Accommodations.

10

00:00:59,166 --> 00:01:00,832

Third is the To-do List.

11

00:01:01,366 --> 00:01:05,366

This page organizes tasks that your QSAS advisor will add for you to complete.

12

00:01:06,233 --> 00:01:11,499

For example, maybe my QSAS advisor is trying to bring to my attention that I have to

13

00:01:11,500 --> 00:01:13,733

confirm some accomodations.

14

00:01:13,733 --> 00:01:17,866

Here I can see when they added it and, more importantly, the deadline for when my action

15

00:01:17,866 --> 00:01:19,432

should be completed.

16

00:01:19,433 --> 00:01:22,966

Each item on your todo list also

comes with a message function.

17

00:01:22,966 --> 00:01:26,666

This allows your QSAS advisor to add additional information regarding

18

00:01:26,666 --> 00:01:30,066

the action you require. It also allows you to write back in case you have

19

00:01:30,066 --> 00:01:31,599

additional questions.

20

00:01:33,500 --> 00:01:38,366

Once you have completed this item, all you have to do is check off the status on the far left.

21

00:01:40,566 --> 00:01:43,632

Fourth on the navigation bar is Courses.

22

00:01:43,633 --> 00:01:49,233

Here you can view what courses you are enrolled in, just like Solus. You can also click

23

00:01:49,233 --> 00:01:53,866

on a course to add accommodations or view already confirmed accommodations.

24

00:01:56,466 --> 00:01:58,599

Fifth is Assessments.

25

00:01:59,266 --> 00:02:02,899

Here you can view assessments from the courses you are enrolled in

26

00:02:02,900 --> 00:02:06,900

including quizzes, tests, midterms

and final assessments.

27

00:02:07,300 --> 00:02:11,300

This is where you can opt out your accommodations for specific assessments,

28

00:02:11,300 --> 00:02:13,033

all to your preference.

29

00:02:13,033 --> 00:02:17,033

The sixth item is called Letters.

30

00:02:19,666 --> 00:02:21,399

This is where you can view and print your

31

00:02:21,400 --> 00:02:23,400

Letter of Accommodation (LOA)

32

00:02:31,233 --> 00:02:33,899

The seventh item is Account Activity.

33

00:02:34,266 --> 00:02:37,532

This is a log of any changes that occur on your Ventus profile.

34

00:02:38,166 --> 00:02:43,932

All information is organized in these Who, What, Details, and When columns.

35

00:02:44,400 --> 00:02:46,800

Eighth is you account email address.

36

00:02:46,800 --> 00:02:50,800

There is nothing to click here,

it is just a simple display

37

00:02:51,266 --> 00:02:56,499

Ninth item is FAQ, which also stands

for Frequently Asked Questions.

38

00:02:56,666 --> 00:03:01,932

This is a resource that lists answers, contacts and links that often come in handy when

39

00:03:01,933 --> 00:03:04,766

students have questions or

troubleshooting issues.

40

00:03:05,033 --> 00:03:08,066

And last item is how you can Log out of Ventus.

41

00:03:08,066 --> 00:03:11,799

Simply click the button and you will

be logged out of your account.

42

00:03:12,066 --> 00:03:15,666

Now you know the functions of Ventus. For more specific information,

43

00:03:15,666 --> 00:03:19,666

reference our other support pages

on the Ventus Support site.