

FALL PLANNING OPERATIONS WORKING GROUP

September 28, 2021, 11:00 am

Attendees: Deanna Bennett, Sue Blake, Andria Burke, Marie Doherty, Tasha Drexler, Catherine Gaudreau, Tony Gkotsis, Meghan Hatch, Pamela Hay-Melia, Chris Ingram, Christine Irving, Pete Jeffrey, Zaid Kasim, Sarah Kauffman, Dan Langham, Lisa Latour-Colby, Patrick Legresley, Anne Martineau, Dan McKeown, Carlyn McQueen, Steve Millan, Deanna Morash, Kim Murphy, Brenda Paul, Nancy Petri, Ellie Sadinsky, Lisa Sansom, Ryan Sieg, Stephanie Simpson, Lori Stewart, Charles Sumbler, Leah Wales, Heather Woermke

Regrets: Corrina Fitzgerald

1. **Chair Updates** were provided by Heather Woermke.
 - a. [September 21, 2021, FPOWG Meeting Notes](#) are posted publicly on the VPFA website – Fall Planning Operations Working Group.
 - b. [UPDATE on Eating & Drinking on Queen's Campus](#) shared September 24th, 2021 – Please visit the Safe Return Website for full details.
 - c. Vaccination Declaration Statistics are reported to the Ministry College and Universities weekly. As of Sept 27, 2021, 97% of staff and 96% of students who have completed their declaration are fully vaccinated.
 - d. During chair updates, Student Representatives from the AMS and SGPS shared with the group that they have been actively communicating vaccination requirements to students via social media, email, and [AMS web updates](#).
2. **Health and Safety Update** was given by Kim Murphy.
 - a. Reminder of the [Rapid Antigen Testing Program](#) was given which also included a note that if you are unwell, please visit a testing centre for a PCR test.
 - b. Please contact rapid.testing@queensu.ca with questions or comments.
 - c. Guidance for exams and midterms is being developed. The link to the protocol will be shared when available.
3. **HR Update was given by Marie Doherty.**
 - a. Going forward proof of vaccination has been added as a condition of employment to the application process and is added to letters of offer.
 - b. HR is providing guidance on how to address situations where staff have not yet declared vaccination status.
 - c. Memorandum of Understanding with respect to USW members and Remote Work Arrangements has been agreed to.

4. Roundtable

- a. Clarification on the new eating and drinking protocols was requested by the Library.
- b. The recent announcement from the province regarding increasing occupancy in certain venues was discussed.

Next Meeting is October 5, 2021