

## Quality Initiative Screening Tool

### Make sure to enter the title of the project in the mandatory field of Project Info tab

**i** 1.1) \* Complete the ARECCI Ethics Screening Tool, which is available online for public use through a creative commons license and indicate your risk category below:

YELLOW (score 0-7): If you do NOT require a formal exemption in TRAQ, simply delete the draft. If you do require an exemption, continuing completing the application form.

Complete [the ARECCI Ethics Screening Tool](#), which is available online for public use [through a creative commons license](#).

Refer to the QA/QI/PE Study Guidelines posted on the [Ethics Website](#) for more information.

Refer to the Ethics Website for [REB form descriptions to direct you to the appropriate ethics application form in TRAQ](#).

- YELLOW (score 0-7), continue completing this screening form or delete draft if formal exemption is not required
- ORANGE (score 8-46), continue completing this screening form
- RED (score greater than 47), close this screening form, delete this draft, and complete the appropriate REB application form in TRAQ

**i** 1.2) \* Attach a screen shot of your ARECCI Ethics Screening Tool results:

[ARECCI Ethics Screening Tool](#), which is available online for public use [through a creative commons license](#).


- Yes, attached

**i** 1.3) \* Explain why you think this project is exempt from ethics review based on the TCPS 2 Article 2.5:

Article 2.5 Quality assurance and quality improvement studies, program evaluation activities, and performance reviews, or testing within normal educational requirements when used exclusively for assessment, management or improvement purposes, do not constitute research for the purposes of this Policy, and do not fall within the scope of REB review.

[Article 2.5](#) refers to assessments of the performance of an organization or its employees or students, within the mandate of the organization, or according to the terms and conditions of employment or training. Those activities are normally administered in the ordinary course of the operation of an organization where participation is required, for example, as a condition of employment in the case of staff performance reviews, or an evaluation in the course of academic or professional training. Other examples include student course evaluations, or data collection for internal or external organizational reports. Such activities do not normally follow the consent procedures outlined in this Policy. If data are collected for the purposes of such activities but later proposed for research purposes, it would be considered secondary use of

information not originally intended for research, and at that time may require REB review in accordance with this Policy. Refer to [Section D of Chapter 5](#) for guidance concerning secondary use of identifiable information for research purposes.

 1.4) \* Supporting documents are attached (e.g., protocol, consent forms, other REB exemptions):

- Yes, attached
- N/A