

Application Deadline: June 25, 2021

SSHRC Institutional Grant (SIG) Application Form

*Refer to the end of the application form for submission instructions

Name:
Department:
E-mail address:

Please review the description of each grant in the SIG guidelines and identify the grant you are applying for by clicking the appropriate box (**applicants may only apply for one SIG grant and must not have an active SSHRC grant**):

SIG Explore Grant

SIG Exchange Grant

1. Research Proposal (maximum two pages)

Provide an overview of the proposed research project/activities. Describe how the project/activities will contribute to research excellence and why the funding is necessary to achieve the proposed objectives. Describe the impact of anticipated outcomes, including a list of proposed outputs (e.g., publications, conference/workshop participation, creative expressions, etc.). Please provide keywords.

The application must be written in such a way to allow assessment by individuals not expert in your exact field of scholarship.

2. SSHRC Funding (maximum ½ page)

Describe the possibility of the SIG grant supporting an application to one of the SSHRC funding opportunities listed below within 18-24 months.

[Insight Grants](#): Funding is available for research initiatives of two to five years providing stable support for long-term research initiatives. Enables scholars to address complex issues pertaining to individuals and societies, and to further our collective understanding.

[Insight Development Grants](#): Provides support for research in its initial stages for up to two years. Enables the development of new research questions, as well as experimentation with new methods, theoretical approaches and/or ideas.

[Connection Grants](#): Supports events and outreach activities geared toward short-term, targeted knowledge mobilization initiatives.

[Partnership Engage Grants](#): Provides short-term and timely support for partnered research activities that will inform decision-making at a single partner organization from the public, private or not-for-profit sector.

[Partnership Development Grants](#): Provides support over one to three years to teams/partnerships, led by a project director, to:

- develop research and/or related activities in the social sciences and humanities, including knowledge mobilization and the meaningful involvement of students and emerging scholars, by fostering new partnerships with existing and/or potential partners; or
- design and test new partnership approaches for research and/or related activities that may result in best practices or models that either can be adapted by others or have the potential to be scaled up to a regional, national or international level.

3. Budget (maximum one page)

Provide a proposed budget for your project/activities. Successful applicants will be funded for a maximum of \$7,000 (funding end date March 31, 2023) . Please refer to the [Tri-Agency Financial Administration Guide](#) to confirm eligible expenses.

4. Curriculum Vitae

Include a current curriculum vitae.

Submission Instructions

Please attach the completed application form and any other documents in ONE file to your TRAQ DSS Form. The completed application file should be attached to the **Attachments** tab of the TRAQ DSS Form.

The TRAQ DSS Form is available in the TRAQ Researcher Portal. See TRAQ website (www.queensu.ca/traq) for sign on information and training materials.

Application Signatures and Approvals

Note: The applicant provides his/her electronic signature when submitting the TRAQ DSS Form. The Department Head provides his/her signature when approving the TRAQ DSS Form. Both of these actions are dated and time stamped.

Note: Co-applicants listed in the TRAQ DSS Form will have access to the electronic file.

IMPORTANT INFORMATION: All required electronic signatures must be completed in the TRAQ DSS Form by the application deadline or your application will not be considered. Please allow sufficient time in advance of the application deadline to ensure all electronic signatures are completed.

Direct all application inquiries to: Marianne Ferris (ferrism@queensu.ca)

Direct all TRAQ related questions to: TRAQ (traq@queensu.ca)